Sample

(Please type the following by using your company's letter-head paper.)

To: Mega International Commercial Bank Co., Ltd. Amsterdam Branch	Date:
World Trade Center Strawinskylaan 387 1077 XX Amsterdam Tel: 020 - 66 21 566 Fax: 020 - 66 49 599	
Subject: Revised Signature Card(s) for Account No	
Dear Sirs,	
We take pleasure in sending you herewith our revised S following officer(s),	Signature Card(s) with specimen signature(s) of the
1.	
2.	
3.	
4.	
who is (are) authorized to sign on behalf of this cor	mpany effective as from
(day, month, year).	
The above-mentioned Signature Card(s) supersedes(day, month, year).	s our previous Signature Card(s) dated
Faithfully yours,	
Account Holder:	
Authorized Signature	